

JUNE 2020

Re: Coronavirus Advice

As more residents will all be at home over the next few weeks, we would like to point out some essential advice to keep you your families and your neighbours safe, and how we are planning to keep services running during this extremely difficult time.

- As of now, cleaning of the communal areas is continuing as normal. The cleaners will be practicing social distancing, and will be focusing on keeping door handles, lift buttons & call points, and handrails cleaned and sanitized.
We appreciate your help in keeping the communal areas clean and free from obstructions.
- Now more than ever it is essential that you use the refuse & recycling stores correctly and dispose of all of your rubbish in the right bin.
No bulky items must be left anywhere around the estate.
- We are operating a policy of emergency repairs only until further notice. All fire and safety critical maintenance will continue to be maintained, eg lifts, water boosters, emergency lighting etc, but other repairs will be treated according to priority. Please continue to report matters to us as usual – we will send work instructions out but with priority levels attached.
- You **must not** use any form of BBQ on your balcony or terrace.
- Please continue to use the communal gardens for your daily exercise in your family groups, keeping at least 2 meters away from other residents.
- If you have dogs, please ensure they are kept on a lead if you are walking them in the communal areas.

Thank you for respecting and following these rules.

We hope you all keep safe and well.

Emma Barltrop
e.barltrop@iangibbs.com
Ian Gibbs Estate Management